

THE LAKE AND PENINSULA SCHOOL DISTRICT REGULAR SCHOOL BOARD MEETING MINUTES

**September 8th, 2011
King Salmon Alaska**

1. CALL TO ORDER

The Regular Meeting of The Lake and Peninsula School Board was called to order by Board President, Gerda Kosbruk, at 8:33 AM.

PLEDGE OF ALLEGIANCE-The Pledge of Allegiance was recited.

2. ROLL CALL

Roll Call: Lisa Natwick, Christina Salmon, Rebecca Jensen, Gerda Kosbruk and Patty Alsworth were all present. Austin Shangin and Sue Evanoff were absent and excused.

3. INTRODUCTION OF VISITORS

Staff present: Ty Mase, Superintendent; Bill Hill, Administrator Student Services; Laura Hylton, Business Manager; Sherry Webster, Board Secretary; Jack Forrester, Voc Ed Director; Rick Luthi, Personnel.

4. APPROVAL OF CONSENT AGENDA

a. Previous Minutes:

June 9th, 2011 Meeting

MOTION: Moved Jensen, Second Alsworth, to approve minutes from June 9th Meeting

DISCUSSION: None.

VOTE: Voice vote; all in favor, motion approved.

b. Check Registers

Read by Kosbruk:

Check Registers for Payroll **06-17-11 through 08-19-11 38562-38588**

Check Registers for General **06-08-11 through 09-06-11 85194-85709**

MOTION: Moved Alsworth, Second Salmon, to approve Check Register

DISCUSSION: None.

VOTE: Voice vote; all in favor, motion approved.

5. ORDERING OF AGENDA

MOTION: Moved Salmon, Second Jensen, to approve agenda with one correction.

DISCUSSION: Mase noted a correction on Ron Mistler's contract amount listed. It should be listed as quarterly not monthly.

VOTE: Voice vote; all in favor, motion approved.

6. COMMUNICATIONS-General

a. Correspondence

1. Email from Mase to Commissioner, Mike Hanley, regarding a newspaper ad for Mt. Edgecombe in the May 2011 Bristol Bay Times. As a district we promote Mt. Edgecombe but believe the process for student placement should start at the district level.

6. COMMUNICATIONS-General (continued)

2. Letter of Recommendation from District for Promising Neighborhood Grant Partner. Igiugig Village Council will be applying for this grant as a non-profit non government entity.

6. COMMUNICATIONS

b. LSAC minutes

LOCATION DATE OF MEETING

- | | |
|-------------------|-----------------------------|
| 1. Chignik Bay | |
| 2. Chignik Lagoon | |
| 3. Chignik Lake | 05/09/11 |
| 4. Egegik | |
| 5. Igiugig | 08/25/11 |
| 6. Ivanof Bay | closed until further notice |
| 7. Kokhanok | |
| 8. Levelock | 08/24/11 |
| 9. Newhalen | |
| 10. Nondalton | |
| 11. Pedro Bay | closed until further notice |
| 12. Perryville | |
| 13. Pilot Point | 08/24/11 |
| 14. Port Alsworth | 09/06/11 |
| 15. Port Heiden | |

DISCUSSION: Items discussed: Mase was pleased to see that Perryville students have come up with a school motto and pointed out that Levelock is still looking for a preschool aide. We are looking in the village first, then we go out in the district to search and the next step will be to go outside the district if we cannot find someone. We are still searching for a classified staff member at Port Heiden and if we need to we will post it outside of the district also. Note was made that the calendars for this year do not correspond with dates of other districts in our area. Mase commented that next year there will be more flexibility with the site calendars. Kosbruk was glad to see so many LSAC minutes.

7. DELEGATIONS

a. Lake and Peninsula Borough-Lamar submitted a written report covering the current projects the Borough is involved with. Mase was on hand for any questions. The Borough is working on quite a few capital projects in the district. (A list was included in the report)

b. LSAC

c. Student

d. Principal-Bill Hill, Principal of Igiugig School, gave an update for the site. Igiugig is off to a good start for the year. Katy and Andrew are doing a great job as a teaching team allowing more teaching flexibility. They are planning a student trip to the east coast and enrollment looks good for the year. Igiugig was one of two schools last year which had 100% proficiency in writing.

7. DELEGATIONS (continued)

Rick Luthi, Principal of Egegik School, gave an update for the site. Egegik had a wonderful beginning of the year. They are very excited to have two teachers on site this year. Dorothy Loftin is settling in and very excited. There is great community support and everyone is looking forward to the new school year. Enrollment in Egegik looks good for the year.

Luthi thanked Tim McDermott and the maintenance staff for all the work they have completed on the teacher housing units. Great Job!

8. REPORTS

a. School Board Committee Reports-None

9. UNFINISHED BUSINESS

a. Facilities/Maintenance Report-Rick Luthi submitted a written report and Tim McDermott spoke to the Board. The maintenance staff is working on preventive maintenance matters and compliance issues. They are trying to reduce travel cost for maintenance with only Tim and Rodney traveling now. McDermott would also like to see more local village help in maintenance/custodial matters to help cut down on travel. He also suggested the possibility of students helping in some areas with Voc Ed. Training. We will look into it further and get back to the Board.

Luthi-Maintenance help desk that McDermott created is working well and the maintenance staff is doing a great job.

b. Technology Report-Kyle Ferguson submitted a written report for the Board and Rick Luthi was on hand to field questions. The changing out of the PC for the Mac platform went well. Matthew Stark, our new technology itinerant in the south is doing well. We will try to get more computers going to sites where enrollment is up. The LPSD Technology Committee is doing a wonderful job. Distance Delivery is going well and we hope to work this year on having a System Analyst look into our system and help us with improvements. Alsworth asked if the students were allowed to take the laptops home. Luthi said it depended on what levels the students are currently working on in their standards.

c. Curriculum Report-Kristen Hathhorn submitted a written report to the Board. Mase was on hand to answer any questions. She provided information on the new teachers inservice and the Katmai Inservice for all staff. The south area teachers are piloting online courses so highly qualified teachers are facilitating courses in their fields and other teachers are free to offer instruction to others. Oversight for this is provided by Kary Hawkins and Pat Manning. An update to the ANE Birth to Literacy Grants-Totes went out to villages for children with birthdays in September-November. The October Fun Run will generate money for this program and we hope to get more donations.

d. Special Education Report-Bill Hill updated the Board on current happenings with the Special Education Program. Fall inservice for the sped staff here in King Salmon went well. The staff spent time on training on the State of Alaska Special Education Regulations, the use of the SEAS Special Education Management, Read Naturally software, working with HSGQE's and the Brigance Skills Inventory. Two teachers April LeFevere and Nancy Anderson are working on their degrees this year. Nancy Guthrie is providing services to us as, she did last year, and she brings great things into our district.

e. Assessment-Bill Hill was on hand for any questions and submitted a written report. The HSGQE testing will be administered on October 4-6 and any student who has attempted and not passed one or more sections may have the opportunity to retake those sections.

9. UNFINISHED BUSINESS (continued)

Alex Nagle from the Chignik Lagoon has been hired to run our Child Find Program. Nagle will try to notify communities prior to his visits. Four of our schools did not make AYP for the 2010-11 school year. The district Report cards will be going out to parents soon.

f. Activities Report-Ed Lester submitted a calendar of activities and Bill Hill was on hand for any questions. Alworth was happy to get a copy of the 2011-12 Activities calendar. Everything was included in the calendar except five man basketball which has its own calendar. Mase commended Lester for doing a great job with activities and for our students.

*A break was called for at 9:40 AM

Motion: Moved Alsworth, Second Salmon

VOTE: Voice vote; all in favor, motion approved.

*Return to regular meeting at 9:50 AM

Motion: Moved Alsworth, Second Jensen

VOTE: Voice vote; all in favor, motion approved

g. Financial Report-Laura Hylton submitted a written report updating the Board on current financial issues and was available for questions. Our final audit in July went well. A slight increase in audit cost was noted due to the ARRA Fund requirements. Our Budget is on track with adjustments needed later for added SPED Aides, fuel and electrical cost. We are looking for options to reduce costs on our current health care plan and we will be working on a new technology plan this year which will be used next year for the new e-rate application in 2012-13. Hylton went over information on the PERS Salary Floor Bills, which are in the news currently and added that a Resolution by the Board in the future is possible.

h. Shining Stars-Rodney Alto was nominated for a shining star for all of the work he does for our district.

i. Other- Rick Luthi submitted a Personnel report to the Board and was available for questions. Kirsten Alburg has been hired to fill the Social Studies position in Newhalen. Kirsten has 8 years experience teaching in Alaska. We are having some trouble filling local classified position in the district but we will continue to search. We continue to work on the Board Policy update and after the meeting today we will be half way through. Luthi is working with Hylton and McDermott on professional development for maintenance and custodial staff online. We can look into voc ed training for students to do some work at the sites and work on a model at the next work session.

10. NEW BUSINESS

a. Proposed Activity Travel List 2011-12

MOTION: Moved Alsworth, Second Salmon, to approve Activity List for 2011-12.

DISCUSSION: None

VOTE: Voice vote; all in favor, motion approved.

b. Igiugig Student Proposed Travel to East Coast

MOTION: Moved Alsworth, Second Jensen, to approve with conditions.

DISCUSSION: The Board moved to approve the Igiugig Student trip to Boston and Orlando, pending completion of the trip required paperwork and completed fund raising. The Board will need to review this trip at the March 2012 Board Meeting-only if all requirements have not been met at that time. The Board directed the Student Service Director to update them on the details of the trip and to bring it back before the Board only if the request has not be fulfilled.

VOTE: Voice vote; all in favor, motion approved.

10. NEW BUSINESS (continued)

c. Board Policy Update

First Reading For:

7000 – 7511 New Construction,

8000 – 8344(b) – LSAC,

9000 – 9330 – Board Bylaws,

No Motion is needed at this time.

These three items will be presented for the second reading at the October Board Meeting and voted on at that time. Luthi asked the Board to look over all three sections and have any questions or changes at the October Board meeting. He also asked the Board to pay special attention to BB 9123 Board Bylaws Reference Manual as they will need to decide on the wording on item #4 to accept or whether to remove it completely from the page.

d. Executive Session

MOTION: Moved Jensen, Second Salmon, to go into executive session @ 10:52 AM

DISCUSSION: None

VOTE: Voice vote; all in favor, motion approved.

MOTION: Moved Salmon, Second Alsworth, to return to regular meeting @ 11:50 AM

DISCUSSION: No decisions were made while in executive session.

VOTE: Voice vote; all in favor, motion approved.

e. Superintendent Contract Approval

MOTION: Moved Alsworth, Second Jensen to approve Superintendent Contract for 3 more years.

DISCUSSION: Pending legal review.

VOTE: Alsworth, yes; Natwick, yes; Salmon, yes; Jensen, yes; and Kosbruk, yes.

Motion approved.

11. PERSONNEL

a. Certified Contract Approval 2011-12

None

b. Certified Contract Adjustments 2011-12

			<u>FROM:</u>	<u>TO:</u>
Nancy Anderson	LAG	Movement on salary scale	43,178	45,337
Sara Erickson	LAG	Movement on salary scale	64,767	68,267
Beth Hill	KOK	Movement on salary scale	53,541	55,700
Amber Kresl	BAY	Movement on salary scale	46,632	48,791
Rebecca Mike	KOK	Movement on salary scale	56,995	59,154
Marlene Schmitt	LAK	Movement on salary scale	65,586	67,745
April LeFevere	EGE	Movement on salary scale	67,881	70,040
Bill Cornell	NEW	Movement on salary scale	51,814	53,973

MOTION: Moved Jensen, Second Salmon, to approve contract adjustments.

DISCUSSION: None

VOTE: Alsworth, yes; Natwick, yes; Salmon, yes; Jensen, yes; and Kosbruk, yes.

Motion approved.

11. PERSONNEL (continued)

c. Resignations

None

d. Other Contracts

Tim McDermott	Facilities & Maintenance	75,000.00
Ron Mistler	Construction Manager (Oct.-Dec.)	22,550.75

MOTION: Moved Jensen, Second Alsworth, to approve other contracts

DISCUSSION: None

VOTE: Alsworth, yes; Natwick, yes; Salmon, yes; Jensen, yes; and Kosbruk, yes.
Motion approved.

12. MISCELLANEOUS - None

13. SUPERINTENDENT’S REPORT-Mase submitted a written report to the Board and was on hand for any questions.

a. Start of the School Year- We finished strong last year and the start of the 2011-12 school year has gone very well. The staff inservice at Katmai was very beneficial to new staff as well as returning staff. Monday inservice days and the new technology platform have helped with the smooth start of the year.

b. What’s New in LPSD/Continuous Improvement- Our minimum requirements for graduation have shifted to Level 10 across the content areas with the exception of Social Studies. Holiday break in December for most sites will be Dec 23-Jan 13. Website is updated often so be sure to check it out and the district is now on facebook. Attendance Incentive-within two weeks of the end of the quarter, the registrar will calculate an attendance rate for each site. Those schools who have an attendance of 90% or higher (school names) will be placed in a hat for a drawing. The selected school will get a pizza party with D & D pizzas and soft drinks.

c. Our Successes-District-Wide Benchmark (proficient or advanced) Student Comparison from 2005-2011 shows district-wide improvements in math, reading and a slight drop from 2010-2011 in reading which we will focus on. Grants-we are continually working on grant opportunities. Staffing -We are looking for a social studies/language arts teacher in Newhalen and we are using a long-term sub. for now.

Bonded projects-The district has submitted application for six capital projects, Port Alsworth classroom expansion, Newhalen kitchen remodel, District wide HVAC upgrades, District Wide Plumbing upgrades, District Wide Electrical upgrades and Chignik Bay roof replacement. Ron Mistler is handling the paperwork on this process and he has been quite busy.

Career and Technical-Jack Forrester has been hired for our Vocational Program and he has hit the ground running with three phases planned so far.

14. FUTURE AGENDA ITEMS

a. Board Meeting and Work Session October 12th-13th 2011

b. Trip approval draft for work session

c. VocEd in school opportunities for students (work session)

d. Continuation of Board Policy Updates

15. ADJOURNMENT

MOTION: Moved Jensen, Second Natwick to adjourn at 12:00 PM

DISCUSSION: None

VOTE: All in favor, motion approved.

PASSED AND APPROVED THIS _____ DAY OF _____, 2011
BY THE LAKE AND PENINSULA SCHOOL BOARD.

Board President

Board Clerk