

# THE LAKE AND PENINSULA SCHOOL DISTRICT REGULAR SCHOOL BOARD MEETING MINUTES

December 8, 2011  
Altman Rogers Office-Anchorage, AK

## 1. CALL TO ORDER

Board President Gerda Kosbruk called the Regular Meeting of The Lake and Peninsula School Board to order at 6:05 PM.

**PLEDGE OF ALLEGIANCE**-No flag was available, so the Pledge of Allegiance was not recited.

**OATHS OF OFFICE**-Were read by Board Members-Hornberger, Alsworth and Evanoff.

## 2. ROLL CALL

Roll Call: Lisa Natwick, Christina Salmon, Gerda Kosbruk, Austin Shangin, Sue Evanoff, George Hornberger and Patty Alsworth were all present. Rebecca Jensen was also present for the meeting. Kosbruk thanked Jensen for her years of service and told her she will be missed. Kosbruk also welcomed Hornberger back to the School Board.

## 3. INTRODUCTION OF VISITORS

**Staff present:** Ty Mase, Superintendent; Laura Hylton, Business Manager; Sherry Webster, Board Secretary; Principals-Ed Cox, Ed Lester, Colter Barnes, Pat Manning and Kary Hawkins. Tim Altman, Auditor, was present at the work session prior to the meeting and gave the Board a update on the financial statement and audit.

Mase also took a moment to thank Jensen for her years with the district and presented her with a plaque.

## 4. APPROVAL OF CONSENT AGENDA

### a. Previous Minutes:

October 13th, 2011 Meeting

**MOTION:** Moved Hornberger, Second Evanoff, to approve minutes from the October 13th Meeting.

**DISCUSSION:** None.

**VOTE:** Voice vote; all in favor, motion approved.

### b. Check Registers

**Read by Kosbruk:**

Check Registers for **Payroll-10/20/11-11/10/11 38674-38729**

Check Registers for **General-10/12/11-11/29/11 85927-86287**

**MOTION:** Moved Shangin, Second Alsworth, to approve Check Register

**DISCUSSION:** None.

**VOTE:** Voice vote; all in favor, motion approved.

## 5. ORDERING OF AGENDA

**MOTION:** Moved Hornberger, Second Natwick to approve agenda.

**DISCUSSION:** None

**VOTE:** Voice vote; all in favor, motion approved.

## 6. COMMUNICATIONS-General

### a. Correspondence

**6. COMMUNICATIONS-General (Continued)**

1. Letter from Chignik Lake Students regarding South Jamboree-They appreciated the opportunity to travel to the event and they appreciated the time and effort that Port Heiden School put into the event.

2. BBNC-An update letter from Mase to BBNC. The letter highlighted the Goals, Infrastructure and the 4 year plan for the Southwest Career & Technical Program. Our first Phase took place December 4<sup>th</sup> and served both Lake and Pen and the Bristol Bay Borough. Jack Forrester is doing amazing things with this program.

3. November 21<sup>st</sup> Appeal-A letter to the State of Alaska Department of Education & Early Development to Director Elizabeth Nudelman from Ron Mistler asking the State to reconsider their decision regarding our FY 2013 Capital Project Application Eligibility.

4. Facility Use Updated form-Mase said we are very close to having the form completed.

5. Chignik Lagoon Student Letter –Chignik Lagoon Students thanked the Board for giving them the choice for eligible students to travel to activities in and out of the district.

**6. COMMUNICATIONS**

**b. LSAC minutes**

**LOCATION**

**DATE OF MEETING**

1. Chignik Bay	
2. Chignik Lagoon	10-24-11
3. Chignik Lake	11-01-11
4. Egegik	
5. Igiugig	
6. Ivanof Bay	closed until further notice
7. Kokhanok	
8. Levelock	
9. Newhalen	
10. Nondalton	10-03-11
11. Pedro Bay	closed until further notice
12. Perryville	
13. Pilot Point	11-10-11
14. Port Alsworth	11-01-11
15. Port Heiden	

**DISCUSSION: Items discussed:** Broken windows at Newhalen, the cost to fix the damage and the possible need for more security precautions at sites.

**7. DELEGATIONS**

**a. Lake and Peninsula Borough-**Lamar Cotten was present and went over all the current Capital Projects the Borough is working on at this time. The Borough is looking into an electronic newsletter, which could include the school district. Victor Seybert is the new assembly member for the Lake & Peninsula Borough. Kosbruk asked Cotten when the erosion problem at Port Heiden could be looked into. Cotton said the Borough would look into it right away. Mase thanked Cotten for all he is doing to support the School District.

## **7. DELEGATIONS (Continued)**

**b. LSAC**-None at this time.

**c. Student**-None

**d. Principal**-Pat Manning, Principal for Port Heiden, Pilot Point and Chignik Lagoon was available to update the Board on his three sites. All three of his sites are off to a good start for the year. Two out of the three sites made 90% attendance for the first quarter. The Jamboree went very well at Port Heiden. Matthew Stark was able to stream the games on the Internet. Matthew is doing a great job helping with Technology this year and many thanks to him! All of the sites are looking into the possibility of a school trip and are working on the details. Distance Class is working very well. Math is moving forward and going well also. Chignik Lagoon is working with the Salmon Hatching Program and everyone is very excited as it is getting started.

**Kary Hawkins**, Principal for Chignik Bay, Chignik Lake and Perryville was available to update the Board on her three sites. As Pat Manning said, the distance learning is going very well. Fish and Game have been to each of her sites this year working with the students on programs. They work with the students on water testing, birds and plant and animal fossils. Students are progressing in their levels. We are happy to have a tutor at the Bay and we could use one at the Lake as attendance is up there also.

**Ed Cox**, Principal for Nondalton and Port Alsworth, and Home School Coordinator, was available for updates to the Board regarding his sites. Everything is going well in Nondalton. We are waiting and need to have the Facility Use Form updated and out soon. District Cross-country was a great experience and the community enjoyed it. Kaitlin Moriarity is doing a great job as our new Sped Intensive Aide. Attendance at Nondalton is up this year. Port Alsworth's Christmas program was a success last week. Port Alsworth won the pizza party for their attendance during the first quarter. Home School is going well and it is a success for the district.

**Ed Lester**, Principal for Newhalen was available for updates to the Board. There is good community and staff support at Newhalen this year. The reading program is going well and there are lots of parent volunteers for this program. The salmon hatching program is going well. The new staff is doing an outstanding job and the veteran staff is a great help with taking charge. There are three wrestlers participating at State right now. The mix 3 and mix 6 volleyball tournaments went smoothly. The Mix 6 players won the Academic and the Sportsmanship Awards and everyone had fun participating. Hornberger asked who the basketball coach was for this year. Lester said it is Bob Rychnovsky and Derek Luke is the assistant coach.

**Colter Barnes**, Principal for Kokhanok and Levelock was available for updating his sites. The teachers are all doing a great job this year. Both Kokhanok and Levelock are very positive learning environments this year. Levelock, with their enrollment up, is grateful for their new tutor this year Lindsey Moore. The Levelock Jamboree went well and Kokhanok is taking advantage of their community knowledge and filling out lots of applications for clubs-clubs-clubs!

## **8. REPORTS**

**a. School Board Committee Reports**-None at this time.

## **9. UNFINISHED BUSINESS**

**a. Facilities/Maintenance Report**- Tim McDermott submitted a written report and Mase was on hand to answer any questions. Mase added that Tim and Staff are doing a great job.

**b. Technology Report**-Kyle Ferguson submitted a written report for the Board and Mase was on hand to answer any questions. Mase added that the one platform and the Mac Computers are a big

## **9. UNFINISHED BUSINESS (Continued)**

success this year. Kosbruk asked when the parents would be able to see the student grades online with our current program. Mase said we are still working toward that goal.

**c. Curriculum Report**-Kristen Hathhorn submitted a written report to the Board and Mase was on hand to answer any questions. Mase commended Hathhorn on a great job with curriculum.

**d. Special Education Report**-Bill Hill submitted a written report and Mase was on hand to answer any questions on Special Education and Assessment.

**e. Assessment**-Bill Hill submitted a written report. Kosbruk asked if there are any seniors who need help making their graduation this year. Mase said we are watching for these seniors.

**f. Activities Report**-Ed Lester submitted a report and Mase was on hand to answer any questions. Mase commended Ed Lester on a fine job he is doing as activities coordinator. Ed thanked Hal Neumann for his quick turnaround on all the GPA's that he gets out for the students to participate in the many activities. Next year the Lake & Peninsula School District will be hosting the X-Country Regionals. We will host them at the Bristol Bay School as we do not have enough room at any of our sites. We are proud to announce that Madison Manning will interview in December for the AASG State Board to represent our district.

**g. Financial Report**-Laura Hylton submitted a written report updating the Board on current financial issues and was available for questions. Hylton gave a Health Plan renewal update including next steps in health plan cost containment as Plan premiums already exceed the threshold for the Cadillac Tax in the Health Care Reform law and spoke on the Budget Revision, which will be presented later in the meeting.

**h. Shining Stars**- Nominees: Rick Luthi, Eddie Clark of Naknek, Jason Lazore of King Salmon Ground, Jordan Keeler from the Lake & Peninsula Borough and Jack Forrester were recognized for all of their help with the Candace Berner Annual Fun Run which was ran in October in Naknek.

**i. Other**-None

## **10. NEW BUSINESS**

**a. Financial Statement Update**-Due to time constraints this item was moved up to the work session. Tim Altman presented the FY11 Lake & Peninsula School District Financial Statements and the Letter to the Governing Board. The audit went well and there were no problems noted in conduction of the audit all systems tested as reliable with no issues discovered. Altman noted that new audit standards were recently released which will require more detailed compliance auditing in the future. More detailed internal control systems information will be required as well as additional audit documentation of the systems as well as the review of a greater percentage of transactions.

### **b. School Board Officers/Committees**

**MOTION:** Moved Hornberger, Second Alsworth, to keep Officers/Committees status quo at this time.

**DISCUSSION:** With the exception of the Clerk position, which has been vacated by Jensen and needs to be filled.

**VOTE:** Voice vote; all in favor, motion approved.

### -Open Nominations for Clerk

**MOTION:** Moved Salmon, Second Alsworth to open nominations for clerk.

**Discussion:** Alsworth nominated Lisa Natwick.

### -Nominations Closed

**b. School Board Officers/Committees (Continued)**

**MOTION:** Moved Hornberger, Second Salmon to close nominations.

**DISCUSSION:** None

**VOTE:** Voice vote; all in favor, motion approved.

**Board Clerk Position Vote-Lisa Natwick**

**MOTION:** Moved Hornberger, Second Alsworth for Lisa Natwick as clerk.

**DISCUSSION:** None

**VOTE:** Voice vote; all in favor, motion approved.

*Officers at this time Gerda Kosbruk President, Patty Alsworth, Vice President and Lisa Natwick, Clerk.*

**c. FY12 Budget Revision**

**MOTION:** Moved Hornberger, Second Shangin, to approve FY12 Budget Revision.

**DISCUSSION:** Hylton recommended the Board approve this revision. The revision is needed to reflect count period results.

**VOTE:** Hornberger, yes; Salmon, yes; Evanoff, yes; Shangin, yes; Alsworth, yes; Natwick, yes and Kosbruk, yes.

Motion approved.

**d. Board Policy Update**

*First Reading for: 5000-5146 Students.*

No motion needed at this time. This will be back on the January meeting Agenda, as a 2<sup>nd</sup> reading and a vote will be needed at that time.

**e. Board Policy Update**

*Second Reading For: 4000-4361 Personnel.*

**MOTION:** Moved Alsworth, Second Salmon, to approve 4000-4361 Personnel Board Policy.

**DISCUSSION:** None

**VOTE:** Voice vote; all in favor, motion approved.

**11. PERSONNEL**

**a. Certified Contract Approval 2011-12**

None

**b. Certified Contract Adjustments 2011-12**

None

**c. Resignations**

None

**d. Other Contracts**

Ron Mistler	Quarterly Contract	(Jan. 1, 2012-March 31, 2012)	\$22,550.75
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**MOTION:** Moved Hornberger, Second Alsworth, to approve Quarterly Contract for Mistler.

**DISCUSSION:** Evanoff asked for more information. Mase said as well as working on the CIP planning for us, Mistler will be working on site with the Port Heiden Project.

**11. PERSONNEL (Continued)**

**VOTE:** Hornberger, yes; Salmon, yes; Evanoff, yes; Shangin, yes; Alsworth, yes; Natwick, yes and Kosbruk, yes.

Motion approved.

**12. MISCELLANEOUS - None**

**13. SUPERINTENDENT'S REPORT-**Mase submitted a written report to the Board and was on hand for any questions.

**a. Enrollment-**Numbers are in after the count period and although the number is down from last year it is above our projected number.

**b. Outreach-**We have attended Job Fairs in Montana and Pennsylvania and we had a strong applicant pool for our tutors and hope they will consider some of the possible openings for next year.

**c. Career and Technical Education Update-**Jack Forrester is doing a great job with the start of the phases in December and we are glad to have him onboard.

**d. Capital Improvement Projects-**We are still waiting to find out where we will come out on the CIP Construction List for the Port Alsworth project. We will keep the Board updated.

**14. FUTURE AGENDA ITEMS**

- a.** Board Meeting January 12<sup>th</sup> via Teleconference
- b.** Certified Contracts
- c.** Continuation of Board Policy Updates

**15. ADJOURNMENT**

**MOTION:** Moved Shangin, Second Hornberger to adjourn at 7:35 PM

**DISCUSSION:** None

**VOTE:** All in favor, motion approved.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2011  
BY THE LAKE AND PENINSULA SCHOOL BOARD.

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Board President

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Board Clerk