

# THE LAKE AND PENINSULA SCHOOL DISTRICT REGULAR SCHOOL BOARD MEETING MINUTES

May 11th, 2011  
King Salmon, Alaska

## 1. CALL TO ORDER

The Regular Meeting of The Lake and Peninsula School Board was called to order by Board President Gerda Kosbruk, at 8:32 AM at the District Office in King Salmon.

**PLEDGE OF ALLEGIANCE**-The Pledge of Allegiance was recited.

## 2. ROLL CALL

Roll Call: Sue Evanoff, Lisa Natwick, Christina Salmon, Rebecca Jensen, Patty Alsworth, Austin Shangin and Gerda Kosbruk were all present.

## 3. INTRODUCTION OF VISITORS

**Staff present:** Ty Mase, Superintendent; Bill Hill, Administrator Student Services; Rick Luthi, Chief Operating Officer; Laura Hylton, Business Manager; Ron Mistler, Maintenance and Sherry Webster, Board Secretary.

## 4. APPROVAL OF CONSENT AGENDA

### a. Previous Minutes:

April 14<sup>th</sup>, 2011 Meeting

### b. Check Registers

**Read by Kosbruk:**

Check Registers for Payroll **05-05-11 through 05-10-11 38476 to 38524**

Check Registers for General **04-13-11 through 05-05-11 84764 to 84948**

**MOTION:** Moved Evanoff, Second Shangin, to approve both minutes and Check Registers.

**DISCUSSION:** None.

**VOTE:** Voice vote; all in favor, motion approved.

## 5. ORDERING OF AGENDA

**MOTION:** Moved Jensen, Second Natwick to approve agenda with additions.

**DISCUSSION:** No agenda changes but addition of Dorothy Loftin-Egegik and Alecia Nef-Chignik Lake to teacher list #11. Personnel new contracts 11-12.

**VOTE:** Voice vote; all in favor, motion approved.

## 6. COMMUNICATIONS-General

### a. Correspondence

1. Letter to Chignik Lake Stakeholders regarding transfer of the electrical power to the village.
2. House Education Com. (Power Point Presentation) hand out.
3. Memo regarding Summer Maintenance Positions at sites.
4. Thank you letter from Colter Barnes which summarized and thanked the Board for allowing the Washington DC Trip experience to happen.

## 6. COMMUNICATIONS

### b. LSAC minutes

<u>LOCATION</u>	<u>DATE OF MEETING</u>
1. Chignik Bay	
2. Chignik Lagoon	
3. Chignik Lake	04-18-11 and 05-09-11
4. Egegik	
5. Igiugig	
6. Ivanof Bay	<b>closed until further notice</b>
7. Kokhanok	
8. Levelock	
9. Newhalen	
10. Nondalton	04-04-11
11. Pedro Bay	
12. Perryville	
13. Pilot Point	
14. Port Alsworth	
15. Port Heiden	05-02-11

## DISCUSSION:

## 7. DELEGATIONS

**a. Lake and Peninsula Borough-**A report by Mark Hickey, Borough Lobbyist, was handed out covering issues concerning the Lake & Peninsula Borough.

**b. LSAC-** None

**c. Student-**None

**d. Principal-Bill Hill** (Principal for the Igiugig School) reported that their graduation is this evening with one graduate April Alvarez. The enrollment for Igiugig right now is 12 students and the community is aware of the numbers for next year.

**Rick Luthi** (Principal for the Egegik School) reported that the year went well, April LeFevere did a wonderful job and the community support for the school has been great.

**e. Teacher-**None

## 8. REPORTS

**a. School Board Committee Reports-LJMSF-**Bill Hill gave an update to the Board. This year there was more outreach to students than we have had in the past few years. Eight new applications were received and nine returning applicants for scholarships. The Jennifer Hornberger Jones Scholarship Fund received money in Newhalen from their FunRun/Walk. Hylton spoke regarding the Financial Pre-Audit which will start on May 23<sup>rd</sup>. One Board Member/Committee Member should be a part of the teleconference with the auditors. Please let Hylton know if you can call in. It should last about 20 minutes and will probably start between noon and 1:30 PM. Hylton will email Salmon and Natwick closer to the date and find out if they are available. Jensen will be out of the district but might be able to call in.

## 9. UNFINISHED BUSINESS

**a. Facilities/Maintenance Report-**Written report submitted by Ron Mistler who attended the meeting and was available for questions. Summer Maintenance Projects are looking good and few major projects are expected for this summer. Each site has submitted a list of items to be looked at over the summer break and the maintenance staff has incorporated those with their own list.

**b. Technology Report-** Written report submitted by Kyle Ferguson-Kyle Ferguson, Rick Luthi and Susan Edwards were available for questions. Luthi explained the process for the new computer distribution and the platform change. He thanked the Tech Committee with included Ferguson, Edwards, Pat Manning, Derek Luke and Marlene Schmitt for their hard work in making these changes possible. Luthi said all the PC's from around the district will be removed as there is no economical way to keep them at the sites. All existing monitors and keyboards will be used with the new computers. The hard drives will be destroyed in the PC's and we are hoping to work with the Borough and their cleanup project to get them palletized and brought out.

**c. Curriculum Report-**Written report submitted by Kristin Hathhorn and Mase was available for questions.

**d. Special Education Report-** Written report submitted by Bill Hill who was available for questions. Nancy Guthrie was introduced to the Board. Nancy is responsible for the Special Education paperwork process for our district and was instrumental in our Special Education Audit last year.

**e. Assessment-**Bill Hill submitted a written report and was available for questions.

**f. Activities Report-** Written report submitted by Ed Lester, Bill Hill was available for questions.

**g. Financial Report-**Hylton submitted a written report updating the Board on current financial issues and was available for any questions. Continued increase in fuel cost, travel, maintenance and electricity will be addressed later in the meeting with the FY11 Budget Revision.

**h. Shining Stars-**The Board recognized the following people/group for their work in our district: Newhalen Tribal Council-for providing help with water during the AA Meet in Newhalen, Natalie McBrayer-for 13 years of service and dedication to our district, Adam Mokolke (Newhalen)-for his work with the Jennifer Hornberger Jones Scholarship fund raising event in Newhalen, Newhalen Middle School Students-for their work on a bake sale to help the people in Japan, Rodney Conley (King Salmon)-for helping cleanup after some pipes burst here at district office, Colter Barnes (Kokhanok)-for all of the work he puts into helping the students at Kokhanok succeed, Katy Journey-Davy (Igiugig)-for her dedication to the education of our students and her leadership in her field. The Board Thanked Natalie for her years of service to the Lake & Peninsula School District.

**i. Personnel-**An updated 2011-12 staffing list was handed out to the Board. Luthi was on hand for any questions. Luthi thanked all the Principals, Bill Hill and Ty Mase for all of the work put into filling these positions. As of this date we have hired all teachers for next year. Mase thanked Luthi for all of the hard work that Luthi has done on filling these positions.

## 10. NEW BUSINESS

### a. FY11 Budget Revision

**Motion:** Moved Evanoff, Second Alsworth to approve the FY11 Budget Revision

**DISCUSSION:** This amendment will bring revenue and expenditures in line with the State due to increases in fuel and travel cost and salary adjustments.

**VOTE:** Evanoff, yes; Natwick, yes; Salmon, yes; Jensen, yes; Shangin, yes, Alsworth, yes and Kosbruk, yes. Motion approved.

## **10. NEW BUSINESS (continued)**

### **b. Board Policy Update 1<sup>st</sup> Reading (Board Policy 2000-2300 Administration)**

This is not an action item. The updated Board Policy 2000-2300 Administration was presented and will be reviewed by the Board. The 2<sup>nd</sup> reading for this update will take place at the June Meeting at which time it will either be voted on with any changes or tabled until a later date.

### **\*Call for Break at 9:35**

**Motion:** Moved Shangin, Second Salmon to go on a 5 minute break.

**VOTE:** Voice vote; all in favor, motion approved.

**Motion:** Moved Jensen, Second Natwick to call the meeting back to order.

**VOTE:** Voice vote; all in favor, motion approved.

### **\*Meeting called back to order at 9:40 AM**

### **c. Grants 2011-12 (Vote)**

**MOTION:** Moved Alsworth, Second Jensen to approve 2011-12 Grants List

**DISCUSSION:** Mase went over the list of the State and Federal Grants that the district is pursuing for next year. He was available for any questions and asked the Board to approve the Grant List.

**VOTE:** Evanoff, yes; Natwick, yes; Salmon, yes; Jensen, yes; Shangin, yes, Alsworth, yes and Kosbruk, yes. Motion approved

### **d. FY11 Budget Amendment –GASB Fund Balance BP 3470 (1<sup>st</sup> Reading)**

Not an action item. GASB Fund Balance BP 3480 was presented for 1<sup>st</sup> reading and the 2<sup>nd</sup> reading with any changes or questions will happen at the June meeting.

### **e. Board Policy Update 2<sup>st</sup> Reading**

#### **BP 0000-BP 0530(c) Philosophy-Goals-Objectives & Comprehensive Plans**

#### **BP 1000-BP 1700 Community Relations**

**MOTION:** Moved Evanoff, Second Natwick to approve BP 0000-BP 0530(c) Philosophy-Goals-Objectives & Comprehensive Plans BP 1000-BP 1700 Community Relations as presented.

**DISCUSSION:** Luthi discussed the process for the continuing Board Policy update. This is the second reading of these policies and any changes that the Board needs will be noted at this time. He called attention to BP 0411 (a) Service Animals. This policy is unique to our district and all legal requirements have been covered for this policy. He asked for any comments regarding this section or any other section that was presented. No questions were noted.

**VOTE:** Voice vote; all in favor, motion approved

### **f. Executive Session-Construction Personnel**

**MOTION:** Moved Evanoff, Second Salmon to go into Executive Session @ 9:55 AM

**DISCUSSION:** None

**VOTE:** Voice vote; all in favor, motion approved.

### **Return from Executive Session and back to Regular Meeting**

**MOTION:** Moved Jensen, Second Salmon to return to regular meeting @ 10:30 AM

**DISCUSSION:** No decisions were made during this executive session.

**VOTE:** Voice vote; all in favor, motion approved

## 11. PERSONNEL

### a. Certified Contract Approval 11-12

#### a. Certified Contract Approval 2011-12

Kathleen Van Dusen	Teacher (Newhalen)	57,859.00
Matthew Stark	Technology	64,665.94
Melissa Ward	Teacher (Perryville)	60,017.00
Dorothy Loftin	Teacher (Egegik)	52,677.00
Alecia Nef	Teacher (Chignik Lake)	46,632.00

**MOTION:** Moved Jensen, Second Shangin to approve Certified Contracts for 2011-12.

**DISCUSSION:** None

**VOTE:** Evanoff, yes; Natwick, yes; Salmon, yes; Jensen, yes; Shangin, yes, Alsworth, yes and Kosbruk, yes.

Motion approved.

### b. Certified Contract Adjustments 10-11 None

### c. Certified Resignations – Joe Ward-Perryville Teacher

**MOTION:** Moved Alsworth, Second Evanoff to approve resignation.

**DISCUSSION:** None

**VOTE:** Voice vote; all in favor, motion approved

### d. Other Contracts - None

## 12. MISCELLANEOUS - None

**13. SUPERINTENDENT’S REPORT-**Mase’s report covered the following topics: **District Attendance Rate-** Current enrollment numbers by month for all sites, **Staffing-**We have filled all of our certified staffing needs for next year, **Grants-**School to Life, Carol White Physical Education Grant and Alaska Native Education Grants were listed and updated, **School Closing Dates-**Dates for closing sites around the district were listed, **Administration Retreat-** in Girdwood during May to review 2010-11 data for the 2011-12 school year.

## 14. FUTURE AGENDA ITEMS

a. Board Meeting Teleconference on June 9<sup>th</sup> @ 9:00 AM.

b. August Inservice at Katmai Lodge (Board Members are invited to attend)

c. Two Board Members will not be available in August on the August 11<sup>th</sup> date.

## 15. ADJOURNMENT

**MOTION:** Moved Shangin, Second Natwick to adjourn at 10:40 AM

**DISCUSSION:** None

**VOTE:** All in favor, motion approved.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2011  
BY THE LAKE AND PENINSULA SCHOOL BOARD.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Clerk